

Ms. Jenny Chong  
Senior Physiotherapist  
St. Edward's Cardiac Prevention & Rehabilitation Centre  
22, Thompson Street  
West End, 4101

25 May, 2012

Dear Ms. Chong,

Re: Ms. Alice Denham – aged 44

I am referring Ms. Denham into your care for full assessment of her triple coronary bypass surgery on the 10th of May, 2012.

Ms. Denham is a primary school teacher with a recent history of insomnia, hypertension and a increasing chest tightness and breathlessness during the last three months. She had suffered a stressful divorce and she is raising 3 dependent children at the moment. Ms. Denham was admitted on 10 May, 2012 after a severe angina attack. The next day she was undergo the surgery.

Ms. Denham is transferred 48 hours later to ICU with severe chest pain. She commenced the protocol to prevent post-operative complications based on leg exercises combined with respiratory routines. Once in ward, she showed anxiety and a lack of encouragement and support for her recovery during the week that followed. On 25 May, 2012 she is independent for walking and the use of the Triflo became an incentive for her improvement. Now, her idea is being ready for start working in two months.

I refer Ms. Denham to you for continuing physiotherapy rehabilitation of her surgery before her appointment with Dr. O'Connor 25th of June, 2012 at 10 am.

**Thank you for agreeing to assist in this matter.** Please do not hesitate to contact me if you have any further queries.

Yours sincerely,  
Pablo Gonzalez  
Physiotherapist  
St. Edward's Hospital

**Comment [bnchmrk1]:** , a 44-year-old divorced mother of 3

**Comment [bnchmrk2]:** assessment

**Comment [bnchmrk3]:** following a severe angina attack.

**Comment [bnchmrk4]:** underwent

**Comment [bnchmrk5]:** During hospitalization, she was

**Comment [bnchmrk6]:** on

**Comment [bnchmrk7]:** Although she was anxious and lacked encouragement post-operatively,

**Comment [bnchmrk8]:** now

**Comment [bnchmrk9]:** in

**Comment [bnchmrk10]:** with the help of Triflo

**Comment [bnchmrk11]:** she plans to resume

**Comment [bnchmrk12]:** requires

**Comment [bnchmrk13]:** the

Report	
Word length	209
Comments	The purpose of the letter is clear and upfront. An effort to accomplish the task is visible. However, there are language issues because sentences are poorly written. Some irrelevant information and unnecessary emphasis on the timeline have also been included in the content. These are wrong choices and should not have been included this genre of writing. Overall, the letter requires further improvement.
Grade	C
Advice	<ol style="list-style-type: none"> <li>1. Revise grammar and sentence structures.</li> <li>2. Focus on the main aspects, such as whom you are writing to and what information they need to know</li> <li>3. Summarise information as much as you can.</li> <li>4. Be careful of spelling.</li> <li>5. Always proofread your letter after finishing it.</li> </ol>